



# CONNECT

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*West Virginia Credit Union League 84th Annual Meeting  
Charleston Marriott • Charleston, West Virginia  
May 7-9, 2020*





Welcome to the Charleston Marriott Town Center! We look forward to delivering a memorable hotel experience during your travels for the 2020 West Virginia Credit Union League on May 7th, 8th & 9th. Please allow our hosts to assist with any requests you may have. Enjoy your stay!

We are making every effort to ensure a smooth reservation process. Please review the information and steps listed below:

1. Guestroom rates for the convention are **\$119 per night** for single/double occupancy plus applicable 7% sales tax and 6% business and occupancy tax. In order to be exempt from these taxes, payment must be made through a credit union company check, credit union company credit card or by direct billing.

**If paying by credit union credit card or check to receive the tax exemption, we have two options to collect the tax exemption certificates:**

**a) You may fax your forms in 5-7 business days prior to the conference @ 304-353-3720, ATTN: Emilie Muserlian**

**b) You may bring a completed copy of the enclosed state tax exemption certificate (one per credit union) and a completed city tax exemption certificate (for each individual reservation) and present to the front desk at check-in.**

**\*\*Taxes WILL NOT be removed without appropriate payment method and exemption paperwork\*\***

2. Reservations must be made by **Wednesday April 15th, 2020** prior to 6pm to receive the rate of **\$119**.

3. Reservations can be made by the following methods:

a) Calling (304) 353-3700 and asking for the WV Credit Union League Room Block. A credit card will be required to secure the reservation but will not be charged. Use the link provided: [Book your group rate](#) for West Virginia Credit Union League

b) A credit card will be required to secure the reservation but will not be charged. You may present your credit union check/credit card upon check-in for payment. Please note that a maximum of 3 reservations may be booked at one time.

c) If you are requesting direct bill, please contact Jason Wilburn at Daniel.Wilburn@Marriott.com.

4. Our Current parking fee is \$6.00 for self-overnight parking. This fee will be added to each guest's room. Guests are responsible for these charges at the prevailing rate.

**5. Any cancellations will need to be made 72 hours prior to the guest's arrival to avoid penalty.**

6. Enclosed you will find the following forms: Credit Card Authorization Form, Tax Exempt Company Payment Verification, Certificate of Exemption & Hotel Occupancy Tax Exemption Certificate

Should you have any questions or concerns, please feel free to contact **Emilie Muserlian, Events Manager at the Charleston Marriott Town Center at (304) 741-2905 or Emilie.Muserlian@Marriott.com**

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# Presenters



## Dave Sanderson

9:45-11:15 a.m.

### 12 Leadership Principles

Dave will focus on the key aspects of why people and organizations do or do not reach their ultimate mission. In this program, Dave not only shows the key reasons but also creates strategies and tools to help your participants

make significant progress toward their ultimate purpose.

### 11:30 a.m. - 1:00 p.m. Luncheon Keynote Your Distinct Advantage

When US Airways Flight 1549, or “The Miracle on the Hudson” ditched into the Hudson River on January 15, 2009, Dave Sanderson not only survived the “crash” but also started to realize that the moments that made up his life prepared him for what was about to happen.

After the incident, the lessons and strategies that he learned throughout his life were instrumental that day and the days following. He started to realize that one can actually grow from traumatic life experiences and set out on a path to not only share the lessons from that day but apply practical and implementable strategies anyone can use to not only survive their “personal plane crash” moment, but grow and thrive.



## David Reed

### 1:15-2:30 p.m. New NCUA Bylaw Revisions: Abusive Members, Elections, Limitation of Services, Expulsion and More

At long last the NCUA has finalized its amendments to the standard bylaws. Buried within its

text are many key changes that you should note. Whether your credit union is state or federally chartered, your bylaws form the cornerstones of your governance documents. From the relationship with members to board duties and supervisory committee powers to nominations, the bylaws control the essential elements of governance.

Your bylaws must meet your credit union’s needs and endure regulatory scrutiny. Will yours pass the test? Do you know what changed with the latest revisions? How will this impact your credit union? This session is an opportunity to tune-up your governance documents. The program will cover the recent changes and highlight the options that will maximize the effectiveness of your governance process.

### 2:45-4:00 p.m. Exploring Our Values

Presented by WV Credit Union Development Educators (CUDEs)



Credit Union Development  
Education Program  
Inspiring change through  
credit unions since 1982

Values are what guide us to make good business decisions in the best interest of our members, our employees and organizations. This session will help attendees to understand the benefits of connecting personal values with the values of credit unions, and how this can help employees and volunteers to meet future challenges and opportunities we all face in the marketplace.

### Friday Evening Banquet Entertainment



**Thomas Gabriel** is the oldest grandson of music legend, Johnny Cash. Predominately raised on the road, he often dreamed of a life as a successful career musician. When he was young, his grandfather would call him onstage, to sing “When the Saints Go Marching In.”

Along with his voice that sounds so much like his grandfather’s, he brings a wealth of stories from his memories of his childhood and of growing up a member of such an iconic family.

*Excerpt and photo from Thomas Gabriel website*

May 8, 2020

# 2020 Agenda

## THURSDAY 5-7-20

- 9:00 am Board of Directors Meeting
- 1:00 pm **Golf Tournament (Separate fee and registration)** Little Creek Country Club, So. Chas.  
Sponsored by CUNA Mutual Group
- 7:00 pm — 8:30 pm **Registration and Exhibits open** **Ballroom / Foyer**  
Cocktail reception sponsored by CUNA Mutual Group
- 8:00 pm — 10:00 pm **Dance Party with DJ Rob Goff** **Salons A-D**

### Ticketed Event

## FRIDAY 5-8-20

- 8:00 am — 9:30 am **Complimentary Breakfast with Exhibitors** **Salons A-D**  
Sponsored by CUNA Mutual Group
- 9:00 am — 1:00 pm **Registration Open** **Foyer**
- 9:45 am — 11:15 am **12 Leadership Principles** **Salons E-F**  
Dave Sanderson
- 11:30 am — 1:00 pm **Group Luncheon and Speaker**
- Ticketed Event** **Your Distinct Advantage** **Salons A-D**  
Dave Sanderson
- 1:15 pm — 2:30 pm **New NCUA Bylaw Revisions: Abusive Members, Elections, Limitation of Services, Expulsion and More**  
David Reed, Reed and Jolly, PLLC **Salons E-F**
- 2:45 pm — 4:00 pm **Exploring Our Values** **Hawk's Nest**  
Facilitated by West Virginia Credit Union Development Educators
- 5:00 pm — 6:00 pm **Registration Open** **Foyer**
- 6:00 pm — 7:00 pm **Special Reception** **Ballroom**
- 7:00 pm — 9:00 pm **Banquet / Entertainment**
- Ticketed Events** **Thomas Gabriel**, the oldest grandson of Johnny Cash, will bring his music and a wealth of stories from his memories of his childhood and of growing up a member of such an iconic family.  
Entertainment sponsored by Volunteer Corporate CU

## SATURDAY 5-9-20

- 8:00 am — 9:00 am **Complimentary Breakfast** **Ballroom**  
All registered participants are invited to attend a complimentary breakfast
- 9:00 am — 10:00 am **Business Meeting and Awards Presentation** **Ballroom**  
Presentation of all awards and certificates including William Bryan Hawkins & Pacesetter Awards  
**Meeting concludes following Business Meeting**

## **We invite you to attend the 84th Annual Meeting of the West Virginia Credit Union League to be held at the Charleston Marriott in Charleston, WV on May 7-9, 2020**

The business meeting will convene at 9:00 a.m. on Saturday, May 9, 2020 in the Marriott Hotel ballroom which will serve as the official convention headquarters.

### **Delegates/Alternates**

Representation at the annual meeting shall be by member credit unions in good standing as provided by Article VIII, Section 6 of the League Bylaws. Each credit union shall be entitled to be represented by two delegates and two alternates who shall be designated by the Board of Directors of said credit union. The credentials form shall be filed with the President at the League office, 411 Cedar Grove Road, Parkersburg, WV 26104, **no later than thirty (30) days April 9, 2020** prior to the opening date of the meeting. The form for certifying delegates and alternates is included with this mailing. All expenses of delegates and alternates must be borne either by the credit union they represent or by the individuals themselves.

### **Meeting of the Board of Directors**

A meeting of the new League Board of Directors will be held immediately after adjournment of the annual meeting as provided by the League bylaws for transaction of any and all business.

### **Hotel Lodging**

ALL ROOM REQUESTS MUST BE MADE BY **APRIL 15, 2020** BY 6:00 P.M. DIRECTLY THROUGH the CHARLESTON MARRIOTT HOTEL. Complete reservation details and instructions are included. Credit applications must be approved by the hotel to arrange direct billing.

### **Tax Exemption**

For sales and occupancy tax exemption, credit unions must pay all bills with a credit union share draft or credit card **and** complete the enclosed city and state tax exemption forms. (One state form per credit union and one city form for each occupant.)

### **Registration**

Please refer to the Schedule of Events for registration times and locations. To expedite registration/check-in, credit union officials need to know whether they are a delegate or an alternate. Please advise us ahead of time. When completing the registration form, anyone attending who is not an alternate or delegate should be listed under the "other" category.

### **MEETING REGISTRATION/CANCELLATION**

#### **DEADLINE: April 15, 2020**

Registrations and cancellations must be received no later than **April 15, 2020**. No refunds after **April 15, 2020**. Substitutions will be accepted at any time.

### **Your Badge is Your Ticket**

Name badges will be distributed to each registrant at the registration tables. Only delegates and alternates will see a designation on their name badges. Your name badge will be the ticket for admission to all paid events this year (Excluding the golf tournament.)

### **Paid Events**

Individuals attending any or all events are asked to wear their assigned name badge to each event for proper admittance except for the Thursday golf tournament. Admission to paid events may be purchased at the registration table throughout the annual meeting weekend. The Friday Banquet will feature pre-assigned seating. Additional seats may be purchased on a first-come, first-served basis due to potential limited seating capacity. A confirmation letter will be mailed to all attending credit unions with a summary of persons attending the paid events.

### **CULAC Contributions**

League staff will be on hand to accept CULAC donations throughout the meeting from eligible credit union representatives. We encourage credit unions to support the Credit Union Legislative Action Council PAC which supports credit union friendly candidates at the federal congressional level. Credit unions may sign a CULAC Permission Agreement at the meeting to become eligible to participate.

## **CODE OF CONDUCT FOR MEETINGS AND CONFERENCES**

The West Virginia Credit Union League (WVCUL) is dedicated to creating a welcoming, respectful, safe, and harassment-free conference experience for everyone. WVCUL holds its staff and all attendees, exhibitors and sponsors to an expectation of respect, appropriate behavior, common courtesy and positive personal interaction. WVCUL prohibits and will not tolerate any form of harassment or bullying. WVCUL reserves the right to revoke registration, without warning or refund, of anyone who violates those expectations. Violation may also result in prohibition from registering for, or attending future events.



**CREDIT CARD AUTHORIZATION FORM**

Name \_\_\_\_\_ Credit Union \_\_\_\_\_

I hereby authorize the Charleston Marriott Town Center, located in Charleston, WV, TO CHARGE MY CREDIT CARD ACCOUNT FOR PAYMENT OF THE FOLLOWING:

- \_\_\_\_\_ All Charges
- \_\_\_\_\_ Long Distance Phone Calls
- \_\_\_\_\_ Room & Tax
- \_\_\_\_\_ Local Phone Calls
- \_\_\_\_\_ Incidental Charges
- \_\_\_\_\_ Food
- \_\_\_\_\_ Others (please specify below)
- \_\_\_\_\_ Beverage

Name on Reservation: \_\_\_\_\_

Confirmation Number: \_\_\_\_\_

Name on Reservation: \_\_\_\_\_

Confirmation Number: \_\_\_\_\_

Name on Reservation: \_\_\_\_\_

Confirmation Number: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Card (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Please send to this secured fax line: (304) 353-3738**

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Charleston Marriott Town Center  
200 Lee Street East, Charleston, WV 25301  
Telephone: (304) 345-6500 Fax: (304) 353-3738  
[www.charlestonmarriott.com](http://www.charlestonmarriott.com)



CHARLESTON MARRIOTT TOWN CENTER  
200 LEE STREET EAST, CHARLESTON WV 25301 USA  
P: 304.345.6500  
F: 304.353.3722

## Tax Exempt Company Payment Verification

In order to qualify for a tax exempt status, your stay must be paid for by a government or tax exempt corporation's credit cards. **Stays paid for by personal cards for later re-imbursement are NOT eligible for tax exempt status.**

By signing this form, you are confirming that the credit card being used to pay for your stay is a **Government or Tax exempt Corporation's card.**

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Print Guest Name(s)

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Signature

---

Company Name

---

Address

---

Phone number

---

Email address

---

Last 4 digits of Credit Card

---

*Marriott Associate Signature*

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*(For associates only)*  
ACCT(S) #

# PLEASE COMPLETE THIS FORM PER CREDIT UNION

## Streamlined Sales and Use Tax Agreement

## Certificate of Exemption

This is a multi-state form. Not all states allow all exemptions listed on this form. Purchasers are responsible for knowing if they qualify to claim exemption from tax in the state that would otherwise be due tax on this sale. The seller may be required to provide this exemption certificate (or the data elements required on the form) to a state that would otherwise be due tax on this sale.

The purchaser will be held liable for any tax and interest, and possibly civil and criminal penalties imposed by the member state, if the purchaser is not eligible to claim this exemption. A seller may not accept a certificate of exemption for an entity-based exemption on a sale made at a location operated by the seller within the designated state if the state does not allow such an entity-based exemption.

1.  Check if you are attaching the Multi-state Supplemental form.  
  If not, enter the two-letter postal abbreviation for the state under whose laws you are claiming exemption.
2.  Check if this certificate is for a single purchase and enter the related invoice/purchase order # \_\_\_\_\_

3. **Please print**

Name of purchaser \_\_\_\_\_

Business Address	City	State	Zip Code
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Purchaser's Tax ID Number	State of Issue	Country of Issue
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If no Tax ID Number	FEIN	Driver's License Number/State Issued ID Number	Foreign diplomat number
Enter one of the following:			
State of Issue:		Number	

Name of seller from whom you are purchasing, leasing or renting \_\_\_\_\_

Seller's address	City	State	Zip code
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4. **Type of business.** Circle the number that describes your business
- |   |  |
|---|--|
| 01 Accommodation and food services            | 11 Transportation and warehousing      |
| 02 Agricultural, forestry, fishing, hunting   | 12 Utilities                           |
| 03 Construction                               | 13 Wholesale trade                     |
| 04 Finance and insurance                      | 14 Business services                   |
| 05 Information, publishing and communications | 15 Professional services               |
| 06 Manufacturing                              | 16 Education and health-care services  |
| 07 Mining                                     | 17 Nonprofit organization              |
| 08 Real estate                                | 18 Government                          |
| 09 Rental and leasing                         | 19 Not a business                      |
| 10 Retail trade                               | 20 Other (explain) <u>Credit Union</u> |

5. **Reason for exemption.** Circle the letter that identifies the reason for the exemption.
- |   |   |
|---|---|
| A Federal government (department) _____         | H Agricultural production # _____             |
| B State or local government (name) _____        | I Industrial production/manufacturing # _____ |
| C Tribal government (name) _____                | J Direct pay permit # _____                   |
| D Foreign diplomat # _____                      | K Direct mail # _____                         |
| E Charitable organization # _____               | L Other (explain) <u>12 USC Sect 1751</u>     |
| F Religious or educational organization # _____ |   |
| G Resale # _____                                |   |

6. **Sign here.** I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.

Signature of Authorized Purchaser _____	Print Name Here _____	Title _____	Date _____
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PLEASE COMPLETE THIS FORM PER ROOM



City of Charleston
Office of the City Collector

915 Quarrier Street, Suite 4 • Charleston, West Virginia 25301 • Phone: 304-348-8024 • Fax: 304-347-1810
www.charlestonwv.gov • Email: citycollector@cityofcharleston.org

HOTEL OCCUPANCY TAX EXEMPTION CERTIFICATE

Instructions for Applicant:

All hotels located within the City of Charleston are required to impose a six percent (6%) occupancy tax on any consumer occupying a hotel room in the city. Rooms paid directly by the Federal government, State of West Virginia or one of its political subdivisions are exempt from the tax. 501(c)(3) non-profit corporations, churches or other non-profit organizations that may be exempt from state sales tax ARE NOT exempt from the occupancy tax.

Check the appropriate reason for your tax exemption in Section I, and provide all of the information requested in Section II. Sign and date the certificate, and present to the desk clerk upon your check-in at the hotel. You must present a tax exemption certificate for each stay no matter how often you may frequent a hotel.

Section I (Please check one of the following):

- I am an employee of the United States government staying at this hotel on business related to my job with the occupancy charges billed to and paid directly by the United States government.
I am an employee of the State of West Virginia, or one of its political subdivisions staying at this hotel on business related to my job with the occupancy charges billed to and paid directly by the State of West Virginia or one of its political subdivisions. (Use of a government issued purchase card "P-Card" applies.)
I am an employee or representative of a state or federal credit union staying at this hotel on business related to my job with the occupancy charges billed to and paid directly by the applicable state or federal credit union.

Section II

Name of Exempt Organization:

Name of Occupant: Phone No.:

Method of Payment (please circle): Credit Card / Check

First Four Digits of Credit Card: Sixth Digit of Credit Card:

Name on Checking Acct: Check No:
(Must match organization name above)

Occupant Declaration
By signing below, I do hereby certify, declare and attest, under penalty of perjury that I am exempt from the City of Charleston Hotel Occupancy Tax for the reason checked in Section I above.
Signature Date

Hotel Use
Hotel Name:
Received By:
Date Received:

This form must be presented to the desk clerk upon check-in and retained at the hotel.

# CREDENTIALS

**RETURN THIS FORM TO THE LEAGUE BY APRIL 15, 2020**

**To: WV Credit Union League  
411 Cedar Grove Road  
Parkersburg, WV 26101**

**OR**

**Fax To: (304) 485-0573**

**Email: [mtant@wvcul.org](mailto:mtant@wvcul.org)**

## **84th ANNUAL MEETING WEST VIRGINIA CREDIT UNION LEAGUE**

**CREDIT UNION:** \_\_\_\_\_

**TO: CREDENTIALS COMMITTEE CHAIRMAN**

This is to certify the persons designated below are the Official Delegates and Alternates and are authorized to represent this credit union at the 83rd Annual Meeting of the West Virginia Credit Union League on May 7 – 9, 2020

### **DELEGATES**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

### **ALTERNATES**

(List only if alternates are attending)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Signature of Credit Union Board President*

\_\_\_\_\_  
*Signature of Credit Union Board Secretary*

# WV Credit Union League's 84th Annual Meeting - Registration Form

Online registration is now available at [wvcul.org](http://wvcul.org)

Fax: 304-485-0573 or email: [mtant@wvcul.org](mailto:mtant@wvcul.org)

Credit Union: \_\_\_\_\_

Contact: \_\_\_\_\_

Please list each individual(s) from your credit union. Print name to appear on badge - anyone attending from your credit union must be registered including League Directors, Credit Union Board of Directors, Committee Members, Credit Union Employees, and spouses/guests. Check boxes for each function they plan to attend.

Advance registration is required for all paid events. Please copy the registration form if more space is needed. THANK YOU!

Credit Union Employees Volunteers / Board of Directors	Delegate	Alternate	Volunteer / Board CU Employee	Thursday, May 7			Friday, May 8			Spouse / Guest / Other	Thursday, May 7			Friday, May 8		
				Golf Tournament	Dance Party	Luncheon	Banquet	Golf Tournament	Dance Party		Luncheon	Banquet	Golf Tournament	Dance Party	Luncheon	Banquet

Paid Events Summary			
Event	Cost per Person	# Attending	
Golf Tournament	\$75		
Dance Party	\$25		
Friday Luncheon	\$30		
Friday Banquet & Entertainment	\$60		
Total			

**Please remit payment to:**

West Virginia Credit Union League  
411 Cedar Grove Road  
Parkersburg, WV 26104

**Please select payment method below:**

Total Enclosed \$ \_\_\_\_\_  
 Bill my credit union in the amount of \$ \_\_\_\_\_  
 ACH Option: Financial Institution \_\_\_\_\_ DDA/SAV  
 Routing # \_\_\_\_\_ Account # \_\_\_\_\_  
 in the amount of \$ \_\_\_\_\_

By signing this agreement, I authorize WV Credit Union League to initiate DB/CR entries to the account indicated above.

**Registration/Cancellation Deadline  
April 15, 2020**

[Register online at wvcul.org](http://wvcul.org)

\_\_\_\_\_  
Authorized Signature Required

# FIRST TIME ATTENDEE RATE

## *84th League Annual Meeting Charleston Marriott Town Center*

We are proud to offer networking events & trade show activities which offer products and services to help you conduct business more efficiently. The League Annual Meeting experience is about education, networking, motivation and fun! This year, we are pleased to offer a discounted rate for first time attendees!

**The registration fee for a first time attendee is generously offered at \$60.** (Excludes hotel reservation and golf.)

As a first time attendee, you have unlimited access beginning Thursday evening with our vendors and entertainment. Friday provides many opportunities; breakfast with the vendors, multiple education sessions, the luncheon featuring a keynote speaker, and admittance to Friday's banquet and entertainment. Saturday morning features the Awards Breakfast and concludes with the Business Meeting.

## **WVCUL 84th Annual Meeting**

**May 7 - 9, 2020**

**Charleston Marriott  
200 Lee Street, East  
Charleston, WV**

**Should you have  
any questions,  
please feel free to  
contact the office  
at 304-485-4521  
or email**

**[lnewland@wvcul.org](mailto:lnewland@wvcul.org)**

**Hope to see you at  
the League Annual  
Meeting!**

# FIRST TIME ATTENDEE

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Credit Union: \_\_\_\_\_

Years in Credit Union Movement : \_\_\_\_\_

Position: \_\_\_\_\_

Submitted by: \_\_\_\_\_ DATE: \_\_\_\_\_

\*\*\*\*\*

Registration Fee: \$60.00 per participant X \_\_\_\_\_

Balance Due \$ \_\_\_\_\_

**Financial Institution:**

\_\_\_\_\_

**Routing #** \_\_\_\_\_

**Account #** \_\_\_\_\_ **DDA / SAV**

By signing this agreement, I authorize WV Credit Union League to initiate DR/CR entries to the account indicated above for payment of balance due.

**Signed:** \_\_\_\_\_

**Title** \_\_\_\_\_ **Date** \_\_\_\_\_

Email to [newland@wvcul.org](mailto:newland@wvcul.org) or fax (304) 485-0573

## WVCUL 84th Annual Meeting

### May 7 - 9, 2020

Charleston Marriott  
200 Lee Street, East  
Charleston, WV

Should you have any questions, please feel free to contact the office at 304-485-4521 or email [newland@wvcul.org](mailto:newland@wvcul.org)

Hope to see you at the League Annual Meeting!

# 31st Annual Ronald R. Smurthwaite Memorial Golf Tournament



**2 Man Scramble Format**  
**Little Creek Golf Course**  
**Thursday, May 7, 2020 1:00 p.m.**

***Net proceeds to benefit WV Foundation Scholarships***

**Prize awarded to two-person team with lowest gross score.**  
**Hole prizes: Closest to the Pin and & Longest Drive**

**No need for separate registration!** Please indicate golfers on the Annual Meeting Registration form. Three ways to register: fax, email to [mtant@wvcul.org](mailto:mtant@wvcul.org) or online at [wvcul.org](http://wvcul.org)

Every effort will be made to arrange golfing "foursomes". WVCUL reserves the right to arrange golfing "foursomes" as it sees fit for the good of tournament play.

Golfers must submit signed score cards to the clubhouse following play in order to be eligible for awards. In the event of a tie after 18 holes, score cards will be matched for the score on the last nine holes, last six holes (if needed), last three holes (if needed), and finally the last hole (if needed).

The participation fee is \$75 per person and is due no later than April 15, 2020.

All USGA rules apply except where local club rules apply.

Directions to Little Creek: 99 Fairview Drive, Charleston, WV 25309 (304) 746-4653

- Head southwest on Court Street toward Lee Street East
- Turn right onto Quarrier Street
- Continue onto Randolph Street
- Take I-64 to Kanawha Turnpike in South Charleston; Take exit 55 from I-64 West
- Turn left onto Pennsylvania S
- Use the left lane to take the US 119 S/Interstate 64W ramp to Huntington
- Merge onto I-64 W/US 119 S
- Take Exit 55 (towards VA-601
- Continue onto Kanawha Turnpike
- Turn left onto Spring Hill Avenue
- Continue straight onto Rumbaugh Road
- Little Creek on the left